

MINUTES

No	Content	Action
1	Apologies : Alan Muddiman, John Smith, Peter Howe, Rose Huish and John Gregory	
2	Minutes of last meeting : Accepted as true and accurate record	RH
	Items for Decision	
3	New Members Temporary member Brian Roberts - paperwork unavailable, but committee agreed that this person could be accepted as member. Signatures on paperwork to be sorted out at the subsequent pub evening.	Proposed by PN
	Items for Discussion and Decision	
4	Strategic Targets (for on-going discussion)	
4a	Increase Membership : There is a lack of prospective new members and a fall in renewals (see membership secretary's report). The £5.00 off incentive has not been particularly successful which was surprising. There are currently 265 full members.	
4b	Good Variety of Events : 39 one-off events represents a significant improvement on previous month. Comment was made that there are too many walks on one weekend. In hindsight perhaps JP should not have arranged walk (with minibus) for that particular weekend. In addition, the event had not been passed via Walks Coordinator. Consider a place holder on Activity Exchange to flag up that a walk is being planned. JB to talk to Jan Horne about using "Place Holder" on AX JB to make a note for Bulletin about "Place Holder" facility June has a good variety of events	JB JB
4c	Local groups – increase activity : AT to flag up to SC to include contact details in the Bulletin for Sandra Winchurch and Pam Stophard AM – Stourbridge and Halesowen – Absent Solihull Group to be relaunched with a "first drink free" promotion. JB to email Sandra about this initiative and how this should be administered. FD to provide details to local area reps of members in their area.	AT JB FD
4d	Hire of Minibus : DE felt it should be free which would stop confusion. Universally agreed. Any event requiring a minibus should have at least a 6-week lead time. Next event planned is a pub crawl (Chris Cummins and Pete Brook) and this will be well supported. No charge to be made for deposit – results to be evaluated. Action : DE to reply to John Pitcock about use of minibus	DE
	Forward Planning	
5	Online Payments - Paypal The Paypal Account has the potential to be used instead of existing system and it would offer greater security and clarity of who is paying in and what is being paid for (this in particular is a major headache for the treasurer). However, Paypal would need a 2 nd person to administer/receive information which	

	<p>is then passed to the treasurer. Charges are involved. PN to distribute more details to Committee for further discussion</p>	PN
6	<p>Initial Consideration of AGM Business - separate document attached from PN It was agreed that ex-officio members, e.g. last Chair, last Secretary, last Treasurer and Deputy Chair, be removed from the Committee It was felt that some roles could be carried out as a non-committee member, e.g. Webmaster and Bulletin Editor. Should Sports and Publicity be dropped from the Committee ? It was felt that committee meetings ran more efficiently and were more effective with fewer rather than more people in attendance. Ex-committee members could always be approached for their help if this was necessary. However, it was felt that some roles would benefit from having assistants e.g. Social and Activities – this after all is the lifeblood of the Club. FD would also welcome an assistant on the membership side. It was also agreed that the role of Vice President (VP) be more clearly defined. Not sure who was assigned this task. Carry item forward to next Agenda</p>	RH
6a	<p>Financial Management : Decisions should be taken as to whether or not to spend the money sitting in a separate account, accrued from the sale of the Club premises. If decision is taken to spend it – what should it be spent on ? Needs further thought. A draft proposal to be put forward at the AGM. C/F next meeting</p>	RH
7	Progress Reports	
	<p>JB : Christmas Party booked for 10 December 2011. Quote of £500 for entertainment is too expensive, this to be researched and/or reduced. Neil Lakin is probably happy to do disco. £15 ticket price discussed. AT to investigate whether Jan Harris would be free/happy to entertain.</p>	JB AT
	<p>PN : Demonstrated a new website, still in draft, which had been adapted from the Nottingham site. Approval from Committee to complete this and make it live.</p>	PN RH
	<p>DE : Margam Weekend – 23 people going so far, which includes 6 from Cheshire and North Wales' IVC. Need 30 to make it viable. August Bank Holiday – thinking about a camping weekend to combine with Milton Keynes and Cheshire/North Wales IVCs. Jackie Martin has offered to lead a weekend in Tenby for 3 nights on 21st October (start of half term week). 30 places available. Possible smaller event in July Ann Smith has made a good start with the New Year's weekend (on the Wirral)</p>	Dave
	<p>AT suggested paying a professional to get a video made – could link to UTube, as well as the new website. We could have demonstration type events in people's homes, e.g. cookery, painting, sewing, car maintenance. AT to investigate further.</p>	AT
	<p>FD : Separate report attached. Said he was on track to produce his report in time for the July meeting , in readiness for the AGM.</p>	

	PH : iCycle report attached.	
8	Any Other Business	
	AT : Re Bulletin, was asked to produce a crib sheet of helpful tips on successful ways of producing the bulletin. The experience gained over the years would be very helpful to anyone new to this	AT
	PN : Is developing a macro to identify regular events which have a slight change in content, e.g. bookclub, croquet - this will also help in the production of the bulletin	
	Fleeces – last call for these – first come first served ! C/F to next meeting	RH
	PN email group to remind them that Wednesday evening next week is at the MAC	PN
	Date of next meeting : Monday 13 June. Janet Blick to chair	JB